

Title of the course: Organization and activity of the Spanish Public Administration		
Degree: Law Degree	Year: 2º	Semester: 1º

SCHEDULE OF THE COURSE

Week	SESSION	CONTENT DESCRIPTION	GROUP (indicate with an X)		Other information (type of room, etc.)	STUDENT WEEKLY WORK		
			BIG	SMALL		DESCRIPCIÓN	HORAS PRESENCIALES	HORAS TRABAJO Semana Máximo 7 H
1	1	Lesson 1. Administrative Organization and Law	X			Basic concepts will be explained. During the last half an hour of the class, the students might take a test.	1,5	4,5
1	2	Deeper analysis of Lesson 1.		X		Deeper analysis of the topic through practice. Case study. Possible activities: case study or test.	1,5	
2	3	Lesson 2. The competence	X			Basic concepts will be explained. During the last half an hour of the class, the students might take a test.	1,5	4,5
2	4	Deeper analysis of Lesson 2.		X		Deeper analysis of the topic through practice. Case study. Possible activities: case study or test.	1,5	
3	5	Lesson 3. The National Government, the State General Administration and the Autonomous Communities Administration.	X			Basic concepts will be explained. During the last half an hour of the class, the students might take a test.	1,5	4,5
3	6	Deeper analysis of Lesson 3.		X		Deeper analysis of the topic through practice. Case study. Possible activities: case study or test .	1,5	
4	7	Lesson 4. The Local Administration.	X			Basic concepts will be explained. During the last half an hour of the class, the students might take a test.	1,5	4,5
4	8	Deeper analysis of lesson 4.		X		Deeper analysis of the topic through practice. Case study.	1,5	

						Possible activities: case study or test		
5	9	Lesson 5. Administrative Procedure (I): concept, regulation and elements.	X			Basic concepts will be explained. During the last half an hour of the class, the students might take a test.	1,5	4,5
5	10	Deeper analysis of Lesson 5.		X		Deeper analysis of the topic through practice. Case study. Possible activities: case study or test .	1,5	
6	11	Lesson 6. Administrative Procedure (II): procedure phases and duty to resolve.	X			Basic concepts will be explained. During the last half an hour of the class, the students might take a test.	1,5	4,5
6	12	Lessons 1-6 evaluation activities.		X		During the case study session, Lessons 1-6 will be evaluated with: 1. Rhetorical questions 2. Case Study	1,5	
7	13	Lesson 7. The Administrative Act (I): concept, regulation and elements.	X			Basic concepts will be explained. During the last half an hour of the class, the students might take a test.	1,5	4,5
7	14	Deeper analysis of Lesson 7.		X		Deeper analysis of the topic through practice. Case study. Possible activities: case study or test .	1,5	
8	15	Lesson 8: The Administrative Act (II): validity and effects.	X			Basic concepts will be explained. During the last half an hour of the class, the students might take a test.	1,5	4,5
8	16	Deeper analysis of Lesson 8.		X		Deeper analysis of the topic through practice. Case study. Possible activities: case study or test .	1,5	
9	17	Lesson 9. The internal control of the Administration activity, the administrative appeal.	X			Basic concepts will be explained. During the last half an hour of the class, the students might take a test.	1,5	4,5
9	18	Deeper analysis of Lesson 9.		X		Deeper analysis of the topic through practice. Case study. Possible activities: case study or test .	1,5	
10	19		X				1,5	4,5

		Lesson 10. The Judicial control (I): legal nature, object and elements of the contentious-administrative jurisdiction.				Basic concepts will be explained. During the last half an hour of the class, the students might take a test.		
10	20	Lessons 7-9 evaluation activities.		X		During the case study session, Lessons 7-9 will be evaluated with: 1. Rhetorical questions 2. Case Study	1,5	
11	21	Lesson 11. The Judicial control (II): ordinary and abbreviated procedures.	X			Basic concepts will be explained. During the last half an hour of the class, the students might take a test.	1,5	4,5
11	22	Deeper analysis of Lesson 11.		X		Deeper analysis of the topic through practice. Case study. Possible activities: case study or test .	1,5	
12	23	Lesson 12. The Judicial control (III): appeal and enforcement of judgements.	X			Basic concepts will be explained. During the last half an hour of the class, the students might take a test.	1,5	4,5
12	24	Deeper analysis of Lesson 12.		X		Deeper analysis of the topic through practice. Case study. Possible activities: case study or test .	1,5	
SUBTOTAL							36 + 55 = 91	
13-15		Evaluation activities of Lessons 10-12. Tutorials.				During the case study session, Lessons 10-12 will be evaluated with: 1. Rhetorical questions 2. Case Study	7	
16-18		Evaluation preparation and evaluation.				The evaluation will include a rhetorical exam.	3	30
TOTAL							150	