

COURSE: Conservation and digital preservation		
DEGREE: Degree in Information Management and Digital Content	YEAR: 3rd	TERM: 1st

WEEKLY PLANNING								
WEEK	SESSION	DESCRIPTION	TEACHING (mark X)		SPECIAL ROOM FOR SESSION (computer classroom, audio-visual classroom...)	WEEKLY PROGRAMMING FOR STUDENT		
			LECTURES	SEMINARS		DESCRIPTION	CLASS HOURS	HOMEWORK HOURS (Max. 7h week)
1	1	Presentation of the subject. Explanation of practical work and final group work.	X			Formation of groups for the final work. Readings complementary to the topic.	1,5	4,8

		Topic 1. Purpose and scope of digital preservation.				Attendance to theoretical class.		
1	2	Practical class on topic 1.	x		Computer classroom	Realization of practical exercises on the subject. Assistance to the practical class.	1,5	
2	3	Topic 1. End	x			Readings complementary to the topic. Attendance to theoretical class.	1,5	
2	4	Topic 2. Preservation problems presented by a digital collection.	x			Readings complementary to the topic. Attendance to theoretical class. Delivery of compulsory practice 1 on topics 1 to 3.	1,5	4,8
3	5	Practical class on the topic 2.	x		Computer classroom	Realization of practical exercises on the subject. Assistance to the practical class.	1,5	4,8
3	6	Topic 2. End	x			Readings complementary to the topic. Attendance to theoretical class.	1,5	
4	7	Topic 3. Strategies and measures in digital preservation.	x			Readings complementary to the topic. Attendance to theoretical class. Start of group work. Performing the mandatory test 1 on topic 2.	1,5	4,8
4	8	Practical class on topic 3.	x		Computer classroom	Realization of practical exercises on the subject. Assistance to the practical class.	1,5	
5	9	Topic 3. Continuation.	x			Readings complementary to the topic.	1,5	4,8

					Attendance to theoretical class.		
5	10	Practical class on topic 3.	x	Computer classroom	Realization of practical exercises on the subject. Assistance to the practical class.	1,5	
6	11	Topic 3. Continuation.	x		Readings complementary to the topic. Attendance to theoretical class.	1,5	4,8
6	12	Practical class on topic 3.	x	Computer classroom	Realization of practical exercises on the subject. Assistance to the practical class.	1,5	
7	13	Topic 3. Continuation.	x		Readings complementary to the topic. Attendance to theoretical class.	1,5	4,8
7	14	Practical class on topic 3.	x	Computer classroom	Realization of practical exercises on the subject. Assistance to the practical class.	1,5	
8	15	Topic 3. End	x		Readings complementary to the topic. Attendance to theoretical class.	1,5	4,8
8	16	Topic 4. The planning of digital preservation.	x		Readings complementary to the topic. Attendance to theoretical class.	1,5	
9	17	Practical class on the topic 4.	x	Computer classroom	Realization of practical exercises on the subject. Assistance to the practical class.	1,5	4,8
9	18	Topic 4. End	x		Readings complementary to the topic. Attendance to theoretical class.	1,5	
10	19	Topic 5. Design and implementation of a digital	x		Readings complementary to the topic.	1,5	4,8

		preservation system.				Attendance to theoretical class.		
10	20	Practice on topic 5	x		Computer classroom	Realization of practical exercises on the subject. Assistance to the practical class.	1,5	
11	21	Topic 5. Continuation.	x			Readings complementary to the topic. Attendance to theoretical class.	1,5	4,8
11	22	Practical class on the topic 5.	x		Computer classroom		1,5	
12	23	Topic 5. Continuation.	x			Readings complementary to the topic. Attendance to theoretical class.	1,5	4,8
12	24	Practical class on the topic 5.	x		Computer classroom	Realization of practical exercises on the subject. Assistance to the practical class.	1,5	
13	25	Topic 5. End	x			Readings complementary to the topic. Attendance to theoretical class.	1,5	4,8
13	26	Practical class on the topic 5.	x		Computer classroom	Realization of practical exercises on the subject. Assistance to the practical class.	1,5	
14	27	Topic 6. Reliable digital repositories. The audit and certification of digital repositories.	x		Computer classroom	Readings complementary to the topic. Attendance to theoretical class.	1,5	5,6
14	28	Group Works presentations	x			Participation in the exhibition of works and debates. Performing the mandatory test 2 on topics 3 to 5.	1,5	

					Mandatory practice delivery 2 on topics 4 and 5.		
					Subtotal 1	42	68
Total 1 (Hours of class plus student homework hours between weeks 1-14)						110	
15		Tutorials, handing in, etc					37
16		Assessment					3
17							
18							
Subtotal 2						40	
Total 2 (Hours of class plus student homework hours between weeks 15-18)						40	
TOTAL (Total 1 + Total 2. Maximun 150 hours)						150	