



<b>COURSE: BASIC INSTITUTIONS OF ADMINISTRATIVE LAW</b>		
<b>DUAL BACHELOR: LAW AND BUSINESS</b>	<b>YEAR: 2º</b>	<b>TERM: 2º</b>

WEEKLY PLANNING								
WEEK	SESSION	DESCRIPTION	GROUPS (mark X)		Special room for session (computer classroom, audio-visual classroom...)	WEEKLY PROGRAMMING FOR STUDENT		
			LECTURES	SEMINARS		DESCRIPTION	CLASS HOURS	HOMEWORK HOURS (Max. 7h week)
1	1	Lesson 1. Concept of administrative law and public administration (FIRST PART)	X			Explanation by the teacher of the master group and class discussion of the lesson of the program prior to prepare students both by the course reference manual hung in advance in global classroom materials	1,5	
1	2	Presentation of the system of continuous assessment and presentation of the case study 1		X		The teacher of the seminar will present the regime of operation and control of the system of continuous assessment (tests and practical exercises) of the subject and will resolve doubts and will present the case study on agenda item 1	1,5	
2	3	Lesson 1. Concept of administrative law and public administration (SECOND PART)	X			Explanation by the teacher of the master group and class discussion of the lesson of	1,5	4,5

						the program prior to prepare students both by the course reference manual hung in advance in global classroom materials		
2	4	Resolution of the case study 1 and presentation of the case study 2		X		At the beginning of class the teacher will introduce the case study for the next session and in the class itself will resolve the case study and the rest from doubts about the corresponding lesson	1,5	
3	5	Lesson 2. The European and constitutional bases of administrative law.	X			Explanation by the teacher of the master group and class discussion of the lesson of the program prior to prepare students both by the course reference manual hung in advance in global classroom materials	1,5	
3	6	Resolution of the case study 2 and presentation of the case study 3		X		At the beginning of class the teacher will introduce the case study for the next session and in the class itself will resolve the case study and the rest from doubts about the corresponding lesson	1,5	6
4	7	3. The principle of legality in the activities of the public administrations.	X			Explanation by the teacher of the master group and class discussion of the lesson of the program prior to prepare students both by the course reference manual hung in advance in global classroom materials	1,5	
4	8	Resolution of the case study 3 and presentation of the case study 4		X		At the beginning of class the teacher will introduce the case study for the next session and in the class itself will resolve the case study and the rest from doubts about the corresponding lesson	1,5	4,5
5	9	Lesson 4. The regulation as a specific source of administrative law.	X			Explanation by the teacher of the master group and class discussion of the lesson of the program prior to prepare students both by the course reference manual hung in advance in global classroom materials	1,5	
5	10	Proof qualifying of the themes 1 to 3 of the agenda		X		1st test qualifying of the continuous assessment expertise	1,5	4,5
6	11	Lesson 5. The legal regime of regulations.	X			Explanation by the teacher of the master group and class discussion of the lesson of the program prior to prepare students both	1,5	4,5

						by the course reference manual hung in advance in global classroom materials		
6	12	Resolution of the case study 4		X		The teacher will solve the case study and the rest from doubts about the corresponding lesson	1,5	
7	13	Lesson 6. Administrative and public sector organization; its guiding principles (FIRST PART)	X			Explanation by the teacher of the master group and class discussion of the lesson of the program prior to prepare students both by the course reference manual hung in advance in global classroom materials	1,5	
7	14	Presentation and resolution in the class of the case study 5		X		The case study 5 will be raised by the teacher and will be resolved by the students directly in class	1,5	6
8	15	Lesson 6. Administrative and public sector organization; its guiding principles (SECOND PART)	X			Explanation by the teacher of the master group and class discussion of the lesson of the program prior to prepare students both by the course reference manual hung in advance in global classroom materials	1,5	
8	16	Presentation and resolution in class of the case study 6		X		The case study 6 will be raised by the teacher and will be resolved by the students directly in class	1,5	6
9	17	Lesson 7. Territorial administrations (FIRST PART)	X			Explanation by the teacher of the master group and class discussion of the lesson of the program prior to prepare students both by the course reference manual hung in advance in global classroom materials	1,5	
9	18	Presentation and resolution in the class of the case study 7		X		The case study 7 will be raised by the teacher and will be resolved by the students directly in class	1,5	4,5
10	19	Lesson 7. Territorial administrations (SECOND PART)	X			Explanation by the teacher of the master group and class discussion of the lesson of the program prior to prepare students both by the course reference manual hung in advance in global classroom materials	1,5	
10	20	Try qualifying items 4 to 6 of the program and presentation of the case study 8		X		2nd test qualifying of the continuous assessment expertise	1,5	4,5
11	21	Lesson 8. Territorial authorities: the local administration (FIRST PART)	X			Explanation by the teacher of the master group and class discussion of the lesson of	1,5	4,5

						the program prior to prepare students both by the course reference manual hung in advance in global classroom materials		
11	22	Resolution of the case study 8 and-presentation of the case study 9		X		At the beginning of class the teacher will introduce the case study for the next session and in the class itself will resolve the case study and the rest from doubts about the corresponding lesson	1,5	
12	23	Lesson 8. Territorial authorities: the local administration (SECOND PART)	X			Explanation by the teacher of the master group and class discussion of the lesson of the program prior to prepare students both by the course reference manual hung in advance in global classroom materials	1,5	
12	24	Resolution of the case study 9 and-presentation of the case study 10		X		At the beginning of class the teacher will introduce the case study for the next session and in the class itself will resolve the case study and the rest from doubts about the corresponding lesson	1,5	4,5
13	25	Lesson 9. The institutional public sector and independent authorities (FIRST PART)	X			Explanation by the teacher of the master group and class discussion of the lesson of the program prior to prepare students both by the course reference manual hung in advance in global classroom materials	1,5	
13	26	Resolution of the case study 11		X		The teacher will solve the case study and the rest from doubts about the corresponding lesson	1,5	4,5
14	27	Lesson 9. The institutional public sector and independent authorities (SECOND PART)	X			Explanation by the teacher of the master group and class discussion of the lesson of the program prior to prepare students both by the course reference manual hung in advance in global classroom materials	1,5	
14	28	Items 7 and 8 qualifying test		X		3rd test qualifying of the continuous assessment expertise	1,5	4,5
<b>Subtotal 1</b>							<b>42</b>	<b>68</b>
<b>Total 1 (Hours of class plus student homework hours between weeks 1-14)</b>							<b>110</b>	
15		Tutorials, handing in, etc				Safe the possibility of recovering any	7	

					session (if any impediments on any day throughout the development of the subject and in order that there is not any lessons without explaining), students can apply for individual or group tutoring to resolve concerns			
16		Assessment			The final evaluation of the course will consist of a theoretical test of knowledge type multiple choice with written questions of all the contents of the program who come for the exam	3	30	
17								
18								
<b>Subtotal 2</b>						<b>3</b>	<b>37</b>	
<b>Total 2 (Hours of class plus student homework hours between weeks 15-18)</b>						<b>40</b>		
<b>TOTAL (Total 1 + Total 2)</b>							<b>150</b>	