

OPERATIONS MANAGEMENT		
administración y dirección de empresas	2019-2020	FIRST QUARTER (FALL)

WEEKLY PLANNING								
WEEK	SESSION	DESCRIPTION	TEACHING (mark X)		SPECIAL ROOM FOR SESION (computer classroom, audio-visual classroom...)	WEEKLY PROGRAMMING FOR STUDENT		
			L E C T U R E S	S E M I N A R S		DESCRIPTION	CLASS HOURS	HOMEWORK HOURS (Max. Estim. 6,5h)
1	1	intro theory		x		the lecturer will introduce him/ herself and the course to his/her students. He /she will provoke some initial debate	1,5	6,5
	2	intro practices		x		the lecturer willintroduce himself and the course to his/hewr students. He /she will provoke some discussion and will have a look at initial preliminar exercises	1,5	
	3	chapter 1	x			The student has to do some preliminar reading of the contents of this chapter, devoted to Operations Management. During the presential lesson, students are requested to pose their related questions and the lecturer will summarize the outstanding contents of the chapter	1,5	

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2	4	practice for chapter 1		x		The class will be devoted to solve selected exercises that the students can find in their textbook. Students are provided two weeks in advance with the suggested exercises: classes are meant for explanation of doubts . Solved exercises are included in the textbook to illustrate alumni how to proceed when looking for solutions.	1,5	6,5
3	5	chapter 2	x			The student has to do some preliminar reading of the contents of this chapter, devoted to Operations Management Strategy. During the presential lesson, studentes are requested to pose their related questions and the lecturer will summarize the outstanding contents of the chapter	1,5	6,5
	6	practice for chapter 2		x		The class will be devoted to solve selected exercises that the students can find in their textbook. Students are provided two weeks in advance with the suggested exercises: classes are meant for explanation of doubts . Solved exercises are included in the textbook to illustrate alumni how to proceed when looking for solutions.	1,5	
	7	chapter 3 (I)	x			The student has to do some preliminar reading of the contents of this chapter, devoted to Design of Goods and Services. During the presential lesson, students are requested to pose their related questions and the lecturer will summarize the outstanding contents of the chapter	1,5	

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4	8	practice for chapter 3 (1)		x		The class will be devoted to solve selected exercises that the students can find in their textbook. Students are provided two weeks in advance with the suggested exercises: classes are meant for explanation of doubts . Solved exercises are included in the textbook to illustrate alumni how to proceed when looking for solutions.	1,5	6,5
	9	first quizz (practice 1, 2 and 3 (1))			x	There is a multiple choice test here for students	1,5	6,5
5	10	chapter 3(II)	x			The student has to do some preliminar reading of the contents of this chapter, devoted to Sustainability. During the presential lesson, students are requested to pose their related questions and the lecturer will summarize the outstanding contents of the chapter	1,5	
6	11	practice for chapter 3(II)		x		The class will be devoted to solve selected exercises that the students can find in their textbook. Students are provided two weeks in advance with the suggested exercises: classes are meant for explanation of doubts . Solved exercises are included in the textbook to illustrate alumni how to proceed when looking for solutions.	1,5	6,5
	12	chapter 4 (I)	x			The student has to do some preliminar reading of the contents of this chapter, devoted to Process Design. During the presential lesson, students are requested to pose their related questions and the lecturer will summarize the outstanding contents of the chapter	1,5	

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7	13	practice for chapter 4 (I)		x		The class will be devoted to solve selected exercises	1,5	6,5
	14	chapter 4 (II)	x			The student has to do some preliminary reading of the contents of this chapter, devoted to Quality Design . During the presentational lesson, students are requested to pose their related questions and the lecturer will summarize the outstanding contents of the chapter	1,5	
8	15	practice for chapter 4 (II)		x		The class will be devoted to solve selected exercises that the students can find in their textbook. Students are provided two weeks in advance with the suggested exercises: classes are meant for explanation of doubts . Solved exercises are included in the textbook to illustrate alumni how to proceed when looking for solutions.	1,5	6,5
	16	chapter 5 (I)	x			The student has to do some preliminary reading of the contents of this chapter, devoted to Capacity Design. During the presentational lesson, students are requested to pose their related questions and the lecturer will summarize the outstanding contents of the chapter	1,5	
9	17	practice for chapter 5 (I)		x		The class will be devoted to solve selected exercises that the students can find in their textbook. Students are provided two weeks in advance with the suggested exercises: classes are meant for explanation of doubts . Solved exercises are included in the textbook to illustrate alumni how to proceed when looking for solutions.	1,5	6,5

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	18	chapter 5(II)			x	The student has to do some preliminar reading of the contents of this chapter, devoted to Lay-Out Planning. During the presential lesson, students are requested to pose their related questions and the lecturer will summarize the outstanding contents of the chapter	1,5	
10	19	practices for Chapter 5(II)	x			The class will be devoted to solve selected exercises that the students can find in their textbook. Students are provided two weeks in advance with the suggested exercises: classes are meant for explanation of doubts . Solved exercises are included in the textbook to illustrate alumni how to proceed when looking for solutions.	1,5	6,5
	20	Chapter 6 (I)			x	The student has to do some preliminar reading of the contents of this chapter, devoted to Project Management . During the presential lesson, students are requested to pose their related questions and the lecturer will summarize the outstanding contents of the chapter	1,5	
11	21	chapter 6 (II)	x			The student has to do some preliminar reading of the contents of this chapter, devoted to Aggregate Planning and Inventory Management. During the presential lesson, studentes are requested to pose their related questions and the lecturer will summarize the outstanding contents of the chapter	1,5	6,5

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	22	practice for chapter 6 (II)		x		The class will be devoted to solve selected exercises that the students can find in their textbook. Students are provided two weeks in advance with the suggested exercises: classes are meant for explanation of doubts . Solved exercises are included in the textbook to illustrate alumni how to proceed when looking for solutions.	1,5	6,5
12	23	chapter 7	x			The student has to do some preliminar reading of the contents of this chapter, devoted to Industry 4.0 and globalization for Europe 2020. During the presential lesson, studentes are requested to pose their related questions and the lecturer will summarize the outstanding contents of the chapter	1,5	6,5
	24	practice for chapter 7		x		The class will be devoted to solve selected exercises that the students can find in their textbook. Students are provided two weeks in advance with the suggested exercises: classes are meant for explanation of doubts . Solved exercises are included in the textbook to illustrate alumni how to proceed when looking for solutions.	1,5	
13	25	Second quizz (for chapters 3(II), 4 (I and II), 5 (I and II), 6 and 7)	x			we have a second practice oriented quizz here	1,5	6,5
	26	conclusions		x		This session is used to go deeper into the likely theoretical conclusions of the topics and issues raised by the study of the textbook	1,5	

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14	27	Test (Theory)			x	There s a multiple choice test at the end of the regular classes wherein students have the chance to disclosure how much theoretical regardings they have learnt.	1,5	6,5	
	28	discussion	x			The quizzes and test bring into the light the concepts whose understanding is somehow elusive to students. This final lesson tries to fix concepts and to erase misconceptions before the final test	1,5		
Subtotal 1							42	91	
Total 1 (Hours of class plus student homework)							133		
15		Tutorials, handing in, etc				EVERY WEEK, UNDER APPOINTMENT	3,6	-	
16	17 18	Assessment				EVERY WEEK, UNDER APPOINTMENT	3	10	
17									
18	Subtotal 2							6,6	10
Total 2 (Hours of class plus student homework)							17		
TOTAL (<i>Maximun 150 horas</i>)							150		