

COURSE: INFORMATION SKILLS		
DEGREE: Bachelor in Journalism	YEAR: 2	TERM: 1st

WEEKLY PLANNING							
WEEK	SESSION	Session description	Groups (X)	Special room for session (computer classroom, audio-visual classroom...)	Weekly programming for student		
					Description	Class hours	Homework hours (Max. 8h week)
1	1	Course presentation Explanation about practical works and final work Library services presentation	X	Classroom	Review course presentation Visit to UC3M Library	1.5	7
1	2	Session in UC3M Library building: discovering the library services	X	Library	Study of teaching materials from UC3M Library: assessment test	1.5	



2	3	Unit 1. Where to find reliable information Data, information and knowledge Information sources	X	Classroom	Study of teaching materials Deliverable or test	1.5	7
2	4	Unit 1. Where to find reliable information Skills in information Evaluation of information resource	X	Classroom		1.5	
3	5	Unit 2. Information retrieval in digital environments: general resources	X	Classroom	Study of teaching materials Deliverable or test	1.5	7
3	6	Unit 2. Information retrieval in digital environments: general resources	X	Classroom		1.5	
4	7	Units 2 y 3. Information retrieval in digital environments: general and specialized resources	X	Classroom	Study of teaching materials UC3M Library: specialized resources review Deliverable or/and test	1.5	7
4	8	Unit 3. Information retrieval in digital environments: specialized resources	X	Classroom		1.5	
5	9	Unit 4. Ethical use of information: cites and bibliography	X	Classroom	Study of teaching materials Deliverable or test	1.5	7
5	10	Unit 4. Ethical use of information: cites and bibliography	X	Classroom		1.5	
6	11	Unit 4. Ethical use of information: cites and bibliography	X	Classroom	Study of teaching materials Deliverable or test	1.5	7
6	12	Final work	X	Classroom		1.5	
7	13	General review and resolution of doubts	X	Room	Final review	1.5	7



7	14	Final test or exam	X	Room	Final test or exam	1.5		
						Subtotal	21	49
						Total 1 (<i>Hours of class plus student homework hours between weeks 1-7</i>)	70	

8				-	Final work delivery	5	
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TOTAL							75
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