Course Name: Introduction to Accounting		
Degree: ADE/ECONOMIA/DERECHO+ADE/DERECHO+ECONOMIA/RRLL Y E/FINANZAS Y CONTABILIDAD	Year: 1º	Semester: 2º

Course Timetable

Week	SE-SSION	DETAILED COURSE SESSION	GROUP (Mark X)		Extra facilities on request (i.e. computer lab)	STUDENT WORK DURING THE WEEK		
			Large	Small		DESCRIPTION	Lecture contact hours	HOURS WORK PER WEEK MAX. 7 H.
1	1	Course introduction Start Chapter 1 (Introduction to Accounting)	X			Self-select into groups for the purpose of solving tasks	1,5	2
1	2	Finish Chapter 1 (Users of accounting information)		X		Study Chapter 1	1,5	
2	3	Starting Chapter 2 (Accounting equation and Balance Sheet)	X			Study Chapter 1 Work on exercises Chapter 2 (these are to be solved in session 4)	1,5	4
2	4	Exercises Chapter 2 (Producing the Balance Sheet)		X		Study Chapter 2	1,5	
3	5	Finishing Chapter 2 (Business transactions and the accounting equation. Profit and loss account)	X			Study Chapter 2 Work on exercises Chapter 2 (these are to be solved in session 6)	1,5	4
3	6	Exercises Chapter 2 (The accounting equation and profit and loss account)		X		Study Chapter 2	1,5	
4	7	Starting Chapter 3 (The Accounting Method)	X			Study Chapter 3 Work on exercises Chapter 3 (these are to be solved in session 8)	1,5	4
4	8	Students solve Task 1 in class		X		Study Chapter 3	1,5	
5	9	Chapter 3 continued (The Journal and the ledger. The Trial Balance)	X			Study Chapter 3 Work on exercises Chapter 3 (these are to be solved in session 10)	1,5	4
5	10	Solution to Task 1 (students participation is required) Exercises Chapter 3 (The Accounting Method)		X		Study Chapter 3	1,5	
6	11	Finishing Chapter 3and start Chapter 4.	X			Study Chapter 3	1,5	5
6	12	Exercises chapters 3 and 4.		X		Study Chapters 3 and 4. Work on Exercises chapters 3 and 4.	1,5	
7	13	Finishing Chapter 4 (The Accounting Process. Depreciation and Amortization)	X			Study Chapter 4 Work on exercises Chapter 4 (these are to be solved in session 14)	1,5	5

Week	Session	Topic				Homework	Hours	Extra
7	14	Exercises Chapter 4 (The Accounting Process)		X		Study Chapter 4 Work on exercises chapter 4.	1,5	
8	15	Starting Chapter 5 (Valuation and Reporting of business transactions)	X			Study Chapter 4 Work on exercises Chapter 4 (these are to be solved in session 16)	1,5	5
8	16	Task 2 (related to Chapter 4 and chapter 5)		X		Study Chapters 4 and 5. Work on exercises chapters 4 and 5.	1,5	
9	17	Chapter 5 continued (Inventory Costing Methods. Perpetual and periodic systems)	X			Study Chapter 5 Work on exercises Chapter 5	1,5	7
9	18	Solution to Task 2 (students participation is required) Solve examples of mid-term exams prior years		X		Revision for the Mid-term exam (Chapter 1 to 4). To be held at session 22 in week 11	1,5	
10	19	Finishing Chapter 5 (Purchases and sales returns and discounts. Financing activities)	X			Revision for the Mid-term exam (Chapter 1 to 4). To be held at session 22 in week 11	1,5	6
10	20	**Mid-term exam** **Multiple choice (Chapters 1 to 4)**		X		Revision for the Mid-term exam (Chapter 1 to 4). To be held at session 22 in week 11	1,5	
11	21	Starting Chapter 6 (Revenues and Expenses, Payroll)	X			Study Chapter 5 Work on exercises Chapter 5 (these are to be solved in session 23)	1,5	5
11	22	Exercises Chapter 5 (Perpetual and periodic Systems)		X		Study Chapter 5 Work on exercises chapter 5.	1,5	
12	23	Chapter 6 (continue)	X			Study Chapter 6 Work on exercises Chapter 5 (to be solved in session 24)	1,5	5
12	24	Exercises chapter 5 (Purchases and sales returns and discounts. Financing activities) Explaining the Promissory Note		X		Study Chapter 6 Work on exercises chapter 6	1,5	
13	25	Finish Chapter 6 (Depreciation, Amortization, Impairments)	X			Study Chapter 6 Prepare for Task 3	1,5	6
13	26	Solve Task 3 (related to chapters 5 and 6)		X		Study Chapter 6 and work on exercises chapter 6	1,5	
14	27	Exercises Chapter 6 and Solve Task 3	X			Study Chapter 6 Work on exercises Chapter 6 (these are to be solved in session 28)	1,5	6
14	28	Course review. Exercises Chapter 6		X		Study Chapter 6	1,5	
SUBTOTAL							**42**	**+ 68 = 110**
15		Revisions, submission of coursework etc.						7
16-18		Review the material for the exam. Final exam					3	30

TOTAL								**150**