

Course Name: Introduction to Accounting		
Degree: ADE/ECONOMIA/DERECHO+ADE/DERECHO+ECONOMIA/RRL Y E/FINANZAS Y CONTABILIDAD	Year: 1º	Semester: 2º

Course Timetable								
Week	SESSION	DETAILED COURSE SESSION	GROUP (Mark X)		Extra facilities on request (i.e. computer lab)	STUDENT WORK DURING THE WEEK		
			Large	Small		DESCRIPTION	Lecture contact hours	HOURS WORK PER WEEK MAX. 7 H.
1	1	Course introduction Start Chapter 1 (Introduction to Accounting)	X			Self-select into groups for the purpose of solving tasks	1,5	2
1	2	Finish Chapter 1 (Users of accounting information)		X		Study Chapter 1	1,5	
2	3	Starting Chapter 2 (Accounting equation and Balance Sheet)	X			Study Chapter 1 Work on exercises Chapter 2 (these are to be solved in session 4)	1,5	4
2	4	Exercises Chapter 2 (Producing the Balance Sheet)		X		Study Chapter 2	1,5	
3	5	Finishing Chapter 2 (Business transactions and the accounting equation. Profit and loss account)	X			Study Chapter 2 Work on exercises Chapter 2 (these are to be solved in session 6)	1,5	4
3	6	Exercises Chapter 2 (The accounting equation and profit and loss account)		X		Study Chapter 2	1,5	
4	7	Starting Chapter 3 (The Accounting Method)	X			Study Chapter 3 Work on exercises Chapter 3 (these are to be solved in session 8)	1,5	4
4	8	Resolve and hand in Task 1. Exercises Chapter 3 (The Accounting Method)		X		Study Chapter 3	1,5	
5	9	Chapter 3 continued (The Journal and the ledger. The Trial Balance)	X			Study Chapter 3 Work on exercises Chapter 3 (these are to be solved in session 10)	1,5	4
5	10	Solution to Task 1 (students participation is required) Exercises Chapter 3 (The Accounting Method)		X		Study Chapter 3	1,5	
6	11	Finishing Chapter 3 and start Chapter 4.	X			Study Chapter 3	1,5	5
6	12	Exercises chapters 3 and 4.		X		Study Chapters 3 and 4. Work on Exercises chapters 3 and 4.	1,5	

7	13	Finishing Chapter 4 (The Accounting Process. Depreciation and Amortization)	X			Study Chapter 4 Work on exercises Chapter 4 (these are to be solved in session 14)	1,5	5
7	14	Exercises Chapter 4 (The Accounting Process)		X		Study Chapter 4 Work on exercises chapter 4.	1,5	
8	15	Starting Chapter 5 (Valuation and Reporting of business transactions)	X			Study Chapter 4 Work on exercises Chapter 4 (these are to be solved in session 16)	1,5	5
8	16	Resolve and hand in Task 2 Exercises Chapter 4 (The Accounting Process) and exercises Chapter 5 (valuation and reporting transactions)		X		Study Chapters 4 and 5. Work on exercises chapters 4 and 5.	1,5	
9	17	Chapter 5 continued (Inventory Costing Methods. Perpetual and periodic systems)	X			Revision for the Mid-term exam (Chapter 1 to 4). To be held at session 20 in week 10	1,5	7
9	18	Solution to Task 2 (students participation is required) Solve examples of mid-term exams		X		Revision for the Mid-term exam (Chapter 1 to 4). To be held at session 20 in week 10	1,5	
10	19	Finishing Chapter 5 (Purchases and sales returns and discounts. Financing activities)	X			Revision for the Mid-term exam (Chapter 1 to 4). To be held at session 20 in week 10	1,5	6
10	20	Mid-term exam Multiple choice (Chapters 1 to 4)		X		Study Chapter 5 Work on exercises Chapter 5 (these are to be solved in session 22)	1,5	
11	21	Starting Chapter 6 (Revenues and Expenses, Payroll)	X			Study Chapter 5 Work on exercises Chapter 5 (these are to be solved in session 22)	1,5	5
11	22	Exercises Chapter 5 (Perpetual and periodic Systems)		X		Study Chapter 5 Work on exercises chapter 5.	1,5	
12	23	Chapter 6 continued (Adjusting Process)	X			Study Chapter 6 Work on exercises Chapter 5 (to be solved in session 24)	1,5	5
12	24	Exercises chapter 5 (Purchases and sales returns and discounts. Financing activities) Explaining the Promissory Note		X		Study Chapter 6 Work on exercises chapter 6	1,5	
13	25	Finish Chapter 6 (Depreciation, Amortization, Impairments)	X			Study Chapter 6 Work on exercises Chapter 6 (these are to be solved in session 26)	1,5	6

13	26	Resolve and hand in Task 3 Exercises Chapter 6		X		Study Chapter 6 and work on exercises chapter 6	1,5	
14	27	Course review. Exercises Chapter 6	X			Study Chapter 6 Work on exercises Chapter 6 (these are to be solved in session 28)	1,5	6
14	28	Solution to Task 3 (students participation is required) Exercises Chapter 6		X		Study Chapter 6	1,5	
SUBTOTAL							42	+ 68 = 110
15		Revisions, submission of coursework etc.						
16- 18		Review the material for the exam. Final exam					3	
TOTAL							150	