Methods and techniques of cooperative work

Academic Year: (2023 / 2024)   **Review date: 31-05-2022**

Department assigned to the subject: Computer Science and Engineering Department

Coordinating teacher: GOMEZ BERBIS, JUAN MIGUEL

Type: Electives ECTS Credits : 6.0

Year : 3 Semester : 2

REQUIREMENTS (SUBJECTS THAT ARE ASSUMED TO BE KNOWN)

Information Skills (Course 1- Term 1)
Writing and Communication Skills (Course 1 - Term 1)
Introduction to Business Management / Introduction to Business Administration (Course 2- Term 1)

DESCRIPTION OF CONTENTS: PROGRAMME

Block I. Methods and Techniques
- Tools and systems to support work in a corporate environment
- Social software
- Innovation
- Project management
- Risk management
- Entrepreneurship

Block II. Human Factors
- Team-work oriented skills, leadership
- Coaching and mentoring
- Psychology and personal development
- Corporate social responsibility
- Digital humanism
- Emotional intelligence

LEARNING ACTIVITIES AND METHODOLOGY

Theoretical Lectures: 1,5 ECTS
Practical Lectures: 1,5 ECTS
- Application of knowledge (planning and organization of work, analysis and synthesis)
- Development of attitudinal competences
- Presentation of results of team work
Team Work: 2 ECTS
- Development of a group communication project using social software tools
- Work out of class minutes
- Proposal of questions for final exam
Individual Work: 1 ECTS
- Contribution to team project
- Study and preparation of final exam

% end-of-term-examination: 40

% of continuous assessment (assigments, laboratory, practicals…):   60