

## Inventory and catalogue of cultural goods

Academic Year: ( 2023 / 2024 )

Review date: 23-04-2023

Department assigned to the subject: Humanities: History, Geography and Art Department

Coordinating teacher: POVEDANO MARRUGAT, ELISA MARIA

Type: Electives ECTS Credits : 3.0

Year : 1 Semester : 1

## DESCRIPTION OF CONTENTS: PROGRAMME

1. Inventory and Register of Movable Property: control and registration of property of cultural interest of the nation, region and/or municipality.
2. Criteria for the inventory of goods.
3. The General Register of Goods of Cultural Interest and the General Inventory of Movable Goods of the Ministry of Culture: Movable Goods and Immovable Goods (Monuments, Historical Garden, Historical Ensemble, Historical Site and Archaeological Zone).
4. Levels of protection of Spanish Cultural Heritage, Acquisition of Cultural Heritage, Conservation and export and import criteria.
5. Catalogues and the appropriate annotated description of the resources oriented to informative and research purposes.
6. Documentary systems.
7. Forms of entry of the works in the Institutions.
8. The creation of cataloguing and inventory sheets and tools for fieldwork in the field of cultural heritage and tourism.

## LEARNING ACTIVITIES AND METHODOLOGY

## TRAINING ACTIVITIES

Theoretical class

Practical classes

Tutorials

Group work

Individual student work

The blended learning modality will establish a lower number of classroom hours (a minimum of 40% attendance in each subject AF1), and more time for online work, which will be assessed within the training activities AF2, AF6 and AF7, as well as attendance to face-to-face and online tutorials in a systematic way (AF5).

## TEACHING METHODOLOGIES

Class lectures by the lecturer with the support of computer and audiovisual media, in which the main concepts of the subject are developed and the bibliography is provided to complement the students' learning.

Critical reading of texts recommended by the subject teacher:

Press articles, reports, manuals and/or academic articles, either for subsequent discussion in class or to expand and consolidate knowledge of the subject.

Resolution of practical cases, problems, etc. posed by the teacher individually or in groups.

Presentation and discussion in class, under the moderation of the teacher, of topics related to the content of the subject, as well as practical cases.

Preparation of individual or group work and reports.

#### ASSESSMENT SYSTEM

<b>% end-of-term-examination:</b>	20
<b>% of continuous assessment (assignments, laboratory, practicals...):</b>	80

Active participation in the practical classes and evaluation of the field work 60%.

The final exam may be an exam or final paper as agreed in class and will be worth 20%.

Class attendance and participation in 20%.

In order to obtain the average for the course, each of the parts -final exam and continuous assessment- must have been passed with a minimum grade of 5 out of 10.

Extraordinary assessment: exam

#### BASIC BIBLIOGRAPHY

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- Cantarellas Camps, Catalina: os orígenes del Museo Provincial de Bellas Artes de Palma (Mallorca) y sus inventarios iniciales: 1820-1850 , Ars longa: cuadernos de arte. -- ISSN 1130-7099. -- N.º. 21 (2012), p. 357-374, 2012
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- Pereda Alonso, Araceli: Los inventarios del Patrimonio Histórico-Artístico español., Análisis e investigaciones culturales, Madrid : Secretaría General del Ministerio de Cultura, 1979-1987 Volumen 9 1981, p. 23-45, 1981
  
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