# uc3m Universidad Carlos III de Madrid

## Professional Internships

Academic Year: (2023 / 2024) Review date: 25-04-2017

Department assigned to the subject: Social and Private International Law Department

Coordinating teacher: QUINTERO LIMA, MARIA GEMA

Type: Electives ECTS Credits: 12.0

Year: Semester:

## REQUIREMENTS (SUBJECTS THAT ARE ASSUMED TO BE KNOWN)

Practices are only avalaible for students who have covered a total of 110 ECTS

#### **OBJECTIVES**

Improving employability.

Knowledge of working environments.

Relationships at work.

Teamwork.

Punctuality, order, discipline.

Creativity, originality, contribution of innovative ideas.

Troubleshooting.

## **DESCRIPTION OF CONTENTS: PROGRAMME**

Internship placement can be developed in companies or organizations that have an agreement with the Faculty, and that are offered within the regulatory deadlines.

EXCEPTIONALLY, provided that it should be communicated to the competent administrative department, and in any case before the conclusion of the ordinary period of request of practices offered by the University, it would be possible to choose to carry out the Internship placement in a company within the list of Guidance and Employment Service. it is necessary that the practice nnex proves undoubtedly that the contents of that offer corresponds to the training official programme.

This second option requires the authorization of the Degree Direction. So that it is possible to reject its validityas Practices in Business curricula (12 credits ECTS) if the training contents /skills are not in line with those required by the training program of the Degree. This does not prevent, in any case, so that all extracurricular practical effects can be considered.

### LEARNING ACTIVITIES AND METHODOLOGY

The student is integrated into the department or section of the organization or company of his/her choice. It is expected the student to develop activities that will require the tutor in that organization or company, and they are related to studies labor relations, employment and human resources.

## ASSESSMENT SYSTEM

The evaluation is based on performing the internal tutor of the estudentl in the target company or organization. This assessment takes into account the performance, competencies, skills, willingness and ability of student work. additionnally, the student must submit a report to the academic coordinator practices which will be

taken into account for the final evaluation.