# Public Management and Public Administration

**Academic Year: ( 2022 / 2023 )** **Review date: 03-02-2023**

**Department assigned to the subject: Social Sciences Department**

**Coordinating teacher: NATERA PERAL, ANTONIO**

**Type: Compulsory ECTS Credits : 6.0**

**Year : 2 Semester : 2**

## OBJECTIVES

- Handle accurately the concepts relating to the structures and administrative actors.
- Know strategies and instruments for improvement and innovation in public management.
- Understand basic elements that make up public organizations design and structuration.
- Understand power, conflict and political management in administrative settings.
- Perceive organizational culture and public values role on the behavior of political-administrative actors.
- Notice transition from a bureaucratic model to a managerial one, and from the latter to the governance model in contemporary changes in policy and public management
- Know the Spanish administrative system by contrasting it with other public sector models and comparative administrative systems.

## DESCRIPTION OF CONTENTS: PROGRAMME

1. Political System and Public Administration.
2. The evolution of public management. Bureaucratic model, gerencialism, and public governance.
3. Key factors in designing administrative structures. Spanish administrative system as an example of structural complexity.
4. Strategies and instruments for the improvement of public management. Excellence and quality management models in public services. Motivation in public sector. Dimentions of Public Innovation.
5. Conflict, interests and power networks in public administrations. Political power and bureaucratic power. Public managers as political managers. Leadership in public sector.
6. Public values and organizational culture. Culture and organizational change.
7. Public sector models and comparative public management.

## LEARNING ACTIVITIES AND METHODOLOGY

Text analysis, case studies, individual or in-group research papers and/or oral presentations, short essays, in-class debates, etc.

Tutorial sessions: individual on the established schedule.

## ASSESSMENT SYSTEM

Ordinary assessment:

- Final paper, presentations, or other formation activities: 20% of grade.
- Exam (week 9): 30% of grade. Student must obtain in exam a minimum score of one third of its value to be considered.
- End-of-term exam: 50% of grade. Student must pass the exam to add continuosus assessment note.

Extraordinary assessment:
- Final exam: 100% of grade.

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| **% end-of-term-examination:** | 50 |
| **% of continuous assessment (assigments, laboratory, practicals…):** | 50 |

## BASIC BIBLIOGRAPHY

- BOVAIRD, T.; LÖFFLER, E., eds. (2015), Public Management and Governance, London, Routledge. 3rd.

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- CONTEH, C.; GREITENS, T.J.; JESUIT, D.K.; ROBERGE, I. (2018), Governance and Public Management. Strategic Foundations for Volatile Times, Routledge ., ., .
- KUHLMANN, S.; WOLLMANN, H. (2019), Introduction to Comparative Public Administration. Administrative Systems and Reforms in Europe. Elgar Publishing ., ., .
- POLLIT, C.; BOUCKAERT, G. (2017), Public Management Reform A Comparative Analysis. Oxford Univ. Press, 4th edition ., ., .
- RAINEY, H.G.; FERNÁNDEZ, S.; MALATESTA, D. (2021), Understanding and Managing Public Organizations,, Jossey Bass, sixth edition., .
- SHAFRITZ, J. M.; RUSSELL, E.W.; BORICK, C.P.; HYDE, A.C. (2016), Introducing Public Administration. Routledge, 9th Edition ., ., .

ADDITIONAL BIBLIOGRAPHY

- CHRISTENSEN, T.; LAGREID, P.; RONESS, P.; ROVIK, K. (2007), Organizational Theory and the Public Sector. Routledge ., ., .
- HUGHES, O.E. (2003), Public Management and Administration. Palgrave-Macmillan ., ., .
- JOYCE, P. (2015), Strategic Management in the Public Sector. Routledge ., ., .
- KLIJN, E.; KOPPENJAN, J. (2015), Governance Networks in the Public Sector. Routledge ., ., .
- PERRY, J.L. (1996), Handbook of Public Administration. Jossey-Bass ., ., .
- PETERS, B.G. (2003), Handbook of Public Administration. Sage ., ., .
- POLLIT, C. (2016), Advanced Introduction to Public Management and Administration. Elgar Publishing ., ., .
- VAN DE WALLE, S.; GROENEVELD, S. (2018), Theory and Practice of Public Sector Reform. Routledge ., ., .