

Academic Year: ( 2020 / 2021 )

Review date: 11-02-2019

Department assigned to the subject: Department of Public State Law

Coordinating teacher: PAREJO NAVAJAS, TERESA

Type: Compulsory ECTS Credits : 5.0

Year : 2 Semester : 1

#### STUDENTS ARE EXPECTED TO HAVE COMPLETED

Basic Institutions of Administrative Law

#### COMPETENCES AND SKILLS THAT WILL BE ACQUIRED AND LEARNING RESULTS.

1. Understanding the legal framework governing the organization of Public Administration, its activity and the different forms of control of administrative action.
2. Identifying the difference between administration bodies and their internal organization
3. Understanding the legal control framework of Public Administration
- 5 Dealing with Administrative Law laws and regulations: finding, interpreting and applying the legal rules in this field.
5. Getting the ability to abstract thinking and understanding the legal concepts pertaining to governmental agencies, and applying them to real cases.

#### DESCRIPTION OF CONTENTS: PROGRAMME

##### THE ORGANISATION AND ACTIVITIES OF PUBLIC ADMINISTRATION

##### I. THE ORGANIZATION OF PUBLIC ADMINISTRATION

Lesson 1. Administrative organization and Law.

Lesson 2.- The competences of governmental agencies

Lesson 3.- The State, General Administration and the central Cabinet. The executive power at the regional level

Unit 4. The Local authorities

Unit 5. Public establishments, regulatory and other types of agencies

##### II. THE ACTIVITY OF PUBLIC ADMINISTRATION

Lesson 6. The administrative procedures (I):

Concept, legal regime and elements of the administrative procedure

The rights and duties of the citizens in his relations with Public Administration

Lesson.- The administrative procedures (II):

The different steps in the administrative procedures. The legal obligation to adjudicate. The time-lengthe of the procedures. Tacit administrative decisions

Lesson 8.- The administrative decisions (I)

The concept of administrative decisions. Types of administrative decisions. The elements of administrative decisions

Lesson 9. The administrative decisions (II)

The validity of administrative decisions. The implementation and enforcement of administrative decisions

Lesson 10.- The internal controls of Administrative action

The "ex officio" revision of administrative decisions. Administrative appeals

##### III. THE JUDICIAL CONTROL OF ADMINSTRATIVE ACTION ACTUACIÓN ADMINISTRATIVA

Lesson 11.- The judicial Control of Administrative Action (I)

General introduction. Administrative courts. Types of governmental activities that can be controlled by the courts.

Scope of review

Lesson 12.- Judicial Control of Administrative Action (II)

The regular court proceedings. Special proceedings. Appeals

## LEARNING ACTIVITIES AND METHODOLOGY

The learning process is based on a practice-oriented education. Therefore, regular lectures will be supplemented with in-class analysis and discussion of cases and materials, which will facilitate the understanding and application of the legal concepts. Therefore, the teaching activities are divided into "lecture type" sessions (for the whole group) and case-oriented sessions or discussion groups (in small rooms). The activities carried out in small groups are subject to the ¿on-going¿ or continuing evaluation during the course.

1. In the lecturing sessions, the professor will present the main concepts and ideas, pertaining to each of the units or lessons in which the syllabus is divided.
2. Case-oriented sessions will provide a practical approach to the different topics, through the analysis and discussion of real cases or selected reading materials. In the small groups, the curricular activities might also include "multiple choice" tests or other types of exams, covering a part of the course program. Those activities will be duly announced by the professor in the "Aula Global" electronic website.

## ASSESSMENT SYSTEM

The final grade of the course will be the result of adding up two partial grades: on the one hand, the grade obtained in the activities carried out in the small groups ("continuing evaluation" system). This partial grade will represent 40% of the final grade. On the other hand, the grade obtained in the final exam, which will amount to 60% of the final, overall grade.

The professor may require to get a minimum score in the final exam in order to receive an overall grade in the course (this should be indicated on the ¿Aula Global¿ webpage at the beginning of the term). In this case, the final grade will be obtained according to the Law School Faculty Board Resolution of December 16th 2014, available on <http://e-archivo.uc3m.es/handle/10016/21141#preview>.

Missed activities or assignments will be graded with ¿0¿. The final grade of the course might be adjusted by the professor (in one point as a maximum), according to the attendance and participation of the student in the different course activities.

The students who do not complete the final examination, either in the regular or in the extraordinary call, will receive a ¿missed¿ or ¿absent¿ grade in their transcripts

<b>% end-of-term-examination:</b>	60
<b>% of continuous assessment (assignments, laboratory, practicals...):</b>	40

## BASIC BIBLIOGRAPHY

- Luciano Parejo Alfonso Lecciones de Derecho Administrativo, Tirant Lo Blanch, 2018

## BASIC ELECTRONIC RESOURCES

- Gobierno de España . Administración Electrónica: <https://administracion.gob.es/>