uc3m Universidad Carlos III de Madrid

HR Audit and Administration

Academic Year: (2018 / 2019) Review date: 26-04-2018

Department assigned to the subject: Business Administration Department

Coordinating teacher: STIRPE, LUIGI Type: Compulsory ECTS Credits: 3.0

Year: 1 Semester:

REQUIREMENTS (SUBJECTS THAT ARE ASSUMED TO BE KNOWN)

This course is taught in the first semester and should be followed in parallel with the others course of this semester.

OBJECTIVES

At the end of the course, students should be able to:

- Explain the essential standards of "good" Human Resource (HR) strategies;
- Describe the main variables (external and internal to the organization) that may have an effect on the design of HR strategies:
- Explain the relevance of HR implementation and describe the main actors involved in HR implementation activities;
- Explain the challenges associated with HR implementation and illustrate essential approaches HR managers may develop to expedite HR implementation;
- Describe the importance of measurement of HRM impact on organizational performance and propose essential metrics to capture such impact.

DESCRIPTION OF CONTENTS: PROGRAMME

The critical goal of this course is to show the importance of integrating a firm's strategy into Human Resource (HR) decisions. Any HR professional should be indeed able to heavily contribute to the execution of business strategies. Therefore, it will be presented a view of the HR function emphasizing the potential such function may have in terms of value creation. In particular, the three following topics will be explored in the course:

- The design of effective HR strategies
- The effective implementation of HR strategies
- The measurement of HR contributions to organizational success

LEARNING ACTIVITIES AND METHODOLOGY

The course will be based on case studies, readings and some presentations. The debate and the exchange of ideas and experiences will be pivotal for the development of the course. Students will be encouraged to bring their insights and thoughts on the material assigned into class discussions.

As with many other areas of Management, most issues, cases and problems will not have one "right" answer, though some answers will be more correct than others. Thus, being "right" or "wrong" should not be a concern for students when participating to class discussions. All viewpoints will be of interest. Everyone is expected to critically listen to the contributions of fellow students and any disagreement should be explained. Each student is expected to:

- Be prepared for each class session, implying that assigned readings, exercises and case studies will have to be completed as required;
- Be a committed and loyal contributor to the team work;

- Participate politely in class discussions and activities;
- Attend all classes;
- Be on time.

ASSESSMENT SYSTEM

% end-of-term-examination: 60

% of continuous assessment (assigments, laboratory, practicals...):

The assessment will be based on a mixture of individual and group work. The final mark will be weighted as follows:

ORDINARY CALL

Individual participation (10%) Team work (30%) Final exam (60%)

EXTRAORDINARY CALL

Alternative 1. Individual participation (10%) Team work (30%) Final exam (60%)

Alternative 2. Final exam (100%)

Students can choose the alternative that benefits them the most.

BASIC BIBLIOGRAPHY

- Brian E. Becker, Mark A. Huselid, & Dave Ulrich The HR Scorecard: Linking People, Strategy, and Performance, Harvard Business School Press, 2001